ATTACHMENT 1

JOM BENCH NOMINATION COVER SHEET

Joint Officer Management Nomination Cover Sheet

Rank / Full Name:	State Affiliation:	
Current Duty Title:	Current Status:	
Duty Location:	Highest Military Award:	
MOS/PAFSC:	Date of Award:	
MOS/2AFSC:	Total Active Federal Military Service:	
MOS/3AFSC:	Total Federal Commissioned Service Date:	
PME Level:	Highest Civilian Education:	
PME Method:	Joint Qualification Level:	
Date of Rank:	Total Joint Credit Points:	
MRD/MSD:	Highest Command Held:	
DODID:	Referral Evaluation/s on File:	
Security Clearance:	Date of Birth:	
Deployment History:		

Nomination Package Checklist:

Cover Sheet completed

TAG/CG Endorsement Memo²

JOM Bench Questionnaire

Officer Record Selection Brief 3,7

Resume and/or Biography 5,7

Letter of Intent ⁶

Last 5 required Evaluations/Performance Reports 4,7

Fitness Report ⁵ & 5500, 5501 ¹

NGB23/PCARS 8

Other Actions

SSN Redacted/ Blacked-out

Removed Photo from Biography, Resume, ORB, & Selection Brief

Consolidated Single File PDF

- 1 If applicable
- 2 Signed by the TAG/CG (or Director for T10 STAT Tour). State the nominee's promotion eligibility, and the State's intent to promote prior to 1 September 2025 if nominating to the next higher grade. Also include comments addressing the future force development plan for the member. Nominees may be presented to the JLAB for consideration and approval into a joint assignment.
- **3** ARNG: A certified board version of an Officer Record brief; ANG: A Career Data Brief for the Virtual MPF. Nominees are responsible to ensure all data reflected us current (e.g., MRD/MSD).
- 4 Last five Officer Evaluation/Performance Reports as required by AR 623-3 or AFI 36-2406. Any Officer Evaluation/Performance Report closed out prior to 1 March 2025 must be included in the application. Note, if an officer has had any adverse actions or referral evaluations in the past five years, a board memorandum must be submitted.
- 5 ARNG: DA Form 705 and DA Form 5500/5501 (if applicable); ANG: myFITNESS report from AFPC website reflecting applicant's compliance as established by FM 7-22 or DAFMAN 36-2905, by and through the announcement closeout date of 22 April 2025.
- 6 Letter of Intent signed by the nominee (sample attached). Signing the Letter of Intent indicates a willingness and availability to serve. Any limitations for potential start dates or duty locations must be addressed in the memorandum. Nominees may include a memorandum to the board to annotate discrepancies to their record or highlight civilian skills/expertise not otherwise evident in their records.
- 7 Redact/Black-out complete SSNs and Photos from all documents
- **8** ARNG: NGB 23B required; ANG: a PCARS Report required.

Submission Requirements

- * Consolidate package requirements into **ONE SINGLE PDF**, or submit as a scanned PDF in the order listed above (**DO NOT put in PDF PORTFOLIO format**)
- * Redact the Social Security Number and photo from all PDFs
- * Use the following PDF naming convention for the file: Rank_Last Name, First Name, Middle Initial_State_2025JOM (e.g., COL Doe, John, A TX 2025JOM). Incomplete packages will NOT be accepted.
- * Email JOM packages to JOM Bench Org Box, NG.NCR.NGB-ARNG.mbx.jom@army.mil. Please also courtesy copy MAJ Cory Burnett, cory.t.burnett.mil@army.mil, and CPT April Wallace, april.h.wallace.mil@army.mil

How to Validate Joint History:

- 1. Login to the JQS Self-Nomination via milConnect at https://dhramission.servicenowservices.mil/jqs
- 2. To retrieve the Joint Officer History (JOH), locate and click on the "Joint Officer History" tab.
- 3. To download a copy, click "Export PDF" button to the right of page.
- 4. To correct discrepancies, contact Mrs. Jenny Collins at jenny.e.collins.ctr@army.mil, and CPT April Wallace at april.h.wallace.mil@army.mil.

Acknowledgment

I certify, to the best of my knowledge and belief, that all of the information provided on this application is accurate, complete, and made in good-faith. I meet the retention standards of NGR 600-100, AGR eligibility requirements IAW AR 135-18 and/or Statutory requirements IAW ANGI 36-6. I agree, I must be able to enter an assignment on short notice and could be expected to perform up to three years in an assignment depending on mission requirements. I understand that any information provided may be investigated at any time, and if falsified, is grounds for rejection and may lead to punishment under the Uniform Code of Military Justice (UCMJ). I understand the information provided above must be reflected on my officer record brief or officer selection brief.

Applicant Signature:	

TAG/CG Endorsement Template (to be placed on the TAG/CG Letterhead)

[Office	sym	bol]
	- ,	1

Day Month Year

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-SL, 111 South George

Mason Drive, Arlington, VA 22204-1382
Subject: Joint Officer Management Bench Endorsement
1. Under the provisions of NGR 600-200, AR 135-18 and ANGI 36-6, I recommend the [Rank and Full Name] for the Fiscal Year 2025 National Guard Joint Officer Management (JOM) Joint Duty List Assignment Bench:
a. Name:
b. Current Duty Title:
c. DoD ID Number:
d. Date of Rank:
e. MRD/MSD (Mandatory Retirement/Separation Date):
f. Date of Commission:
g. Branch:
h. Status:
i. Area of Concentration and/or Functional Area:
2. State intention to promote prior to end of Fiscal Year 2025. ["The National Guard is submitting this officer for promotion board held in September 2025."]
3. Comments addressing future development plan for nominee. "[
4. Point of contact is (YOUR NAME) ; OFFICE SIGN ; DSN XXX-XXXX , Commercial XXX-XXXX , EMAIL .

ANG OFFICER SELECTION BRIEF FOR: SELECTION BOARD *** PERSONAL NAME: SSAN: GENDER: M ANG STATE CODE: ANG OFFICER *** PERSONAL COMPONENT: G CURR-GR: DATE OF BIRTH: GENDER: M ANG STATE CODE:

ANG OFFICER SELECTION BRIEF

FOR: SELECTION BOARD BOARD TYPE: OFFICE:

SSAN:

*** PERSONAL

COMPONENT: G CURR-GR:

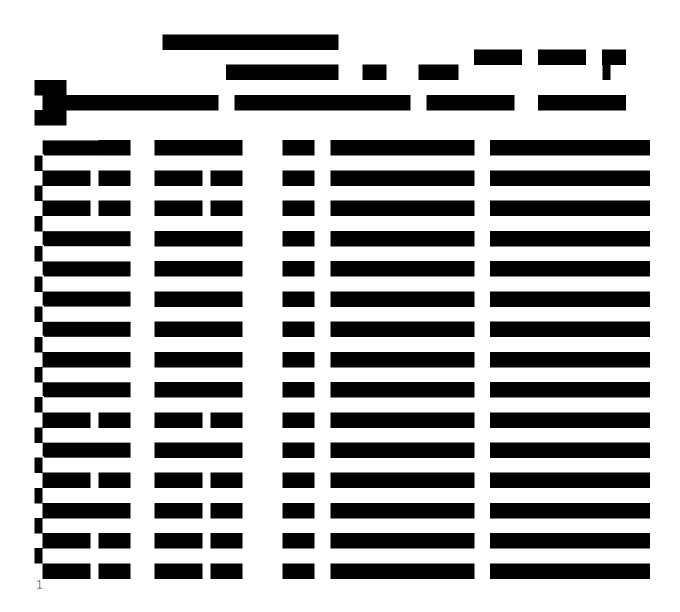
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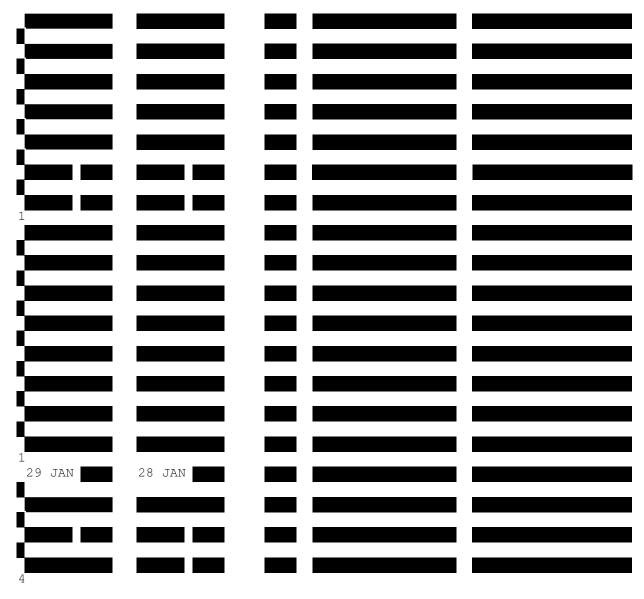
NAME:

DATE OF BIRTH: GENDER: M ANG STATE CODE:

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TYPE OF APPOINTMENT:
GRADE SUBMITTED FOR FED REC:





RSBGBR - 2

ANG OFFICER SELECTION BRIEF FOR: SELECTION BOARD BOARD TYPE: OFFICE: *** PERSONAL COMPONENT: G CURR-GR: NAME: SSAN: 05 DATE OF BIRTH: GENDER: M ANG STATE CODE: 1 ΗI ***CURRENT R/R YEAR POINTS*** FROM DT TO DT PTS TD TP 2 2 *** TRAINING AND EDUCATION DATA *** *** ASSIGNMENT DUTY HISTORY *** DAFSC DUTY-TITLE LVL MAJCOM DUTY-LOC EFF-DT



ANG OFFICER SELECTION BRIEF

FOR: SELECTION BOARD

BOARD TYPE:

OFFICE:

*** PERSONAL

NAME:

SSAN:

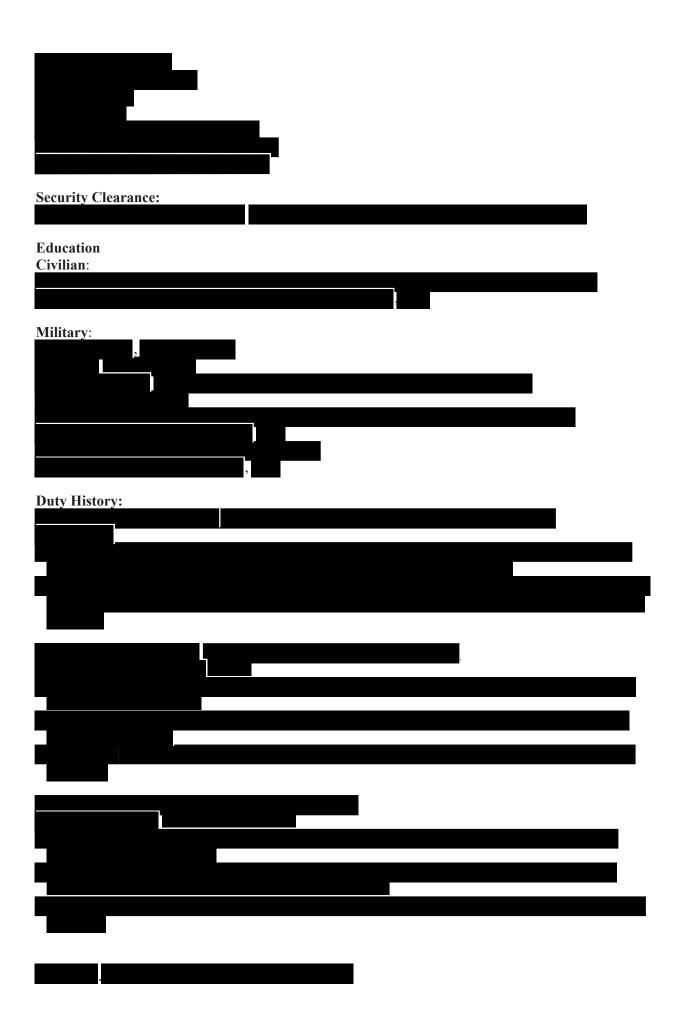
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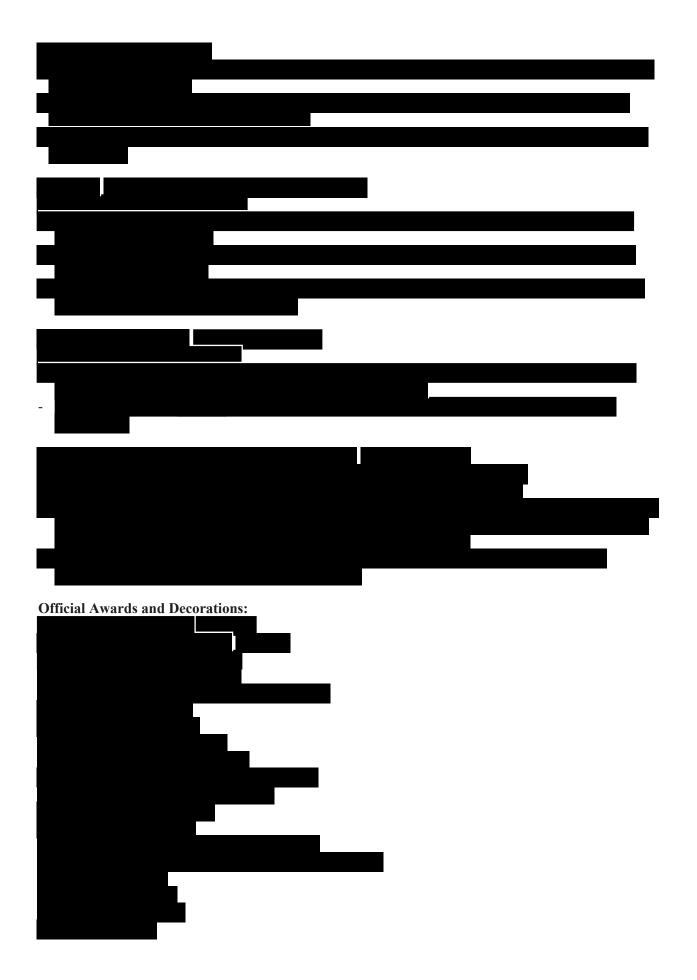
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STATE-AWARDS DEVICES





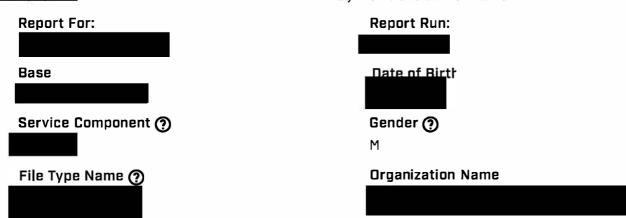
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7. ORGANIZATION, COMMAND, LOCATION, AND COMPONENT	8. PERIOD OF REPORT	9. NO. DAYS SUPV.
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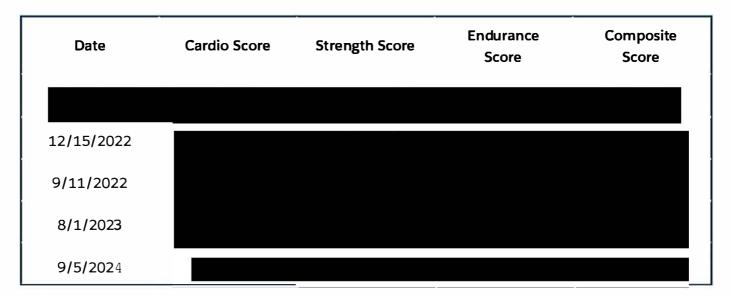
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7. ORGANIZATION, COMMAND, LOCATION, AND	COMPONENT		8. PERIOD OF REPORT	9. NO. DAYS SUPV.
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Recent Assessment History



Last Fitness Level

Fitness Category	Composite Score	Fitness Assessment Due Date
Excellent	98.0	2/28/2024

Recent Exemptions

Cardio	Ехр.	AC	Exp.	Strength	Exp.	Endurance	Exp.

Fitness History - Details

Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
indurance Score	AC	Composite Score	Fitness Category	Height	Weight
		В	MI		
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC		Fitness Category Composite	Height	Weight
Date	1.5 Mile Run	Cardio Score	Push-uns	Strength Score	Sit-uns
Endurance Score	AC	Composite Score	Fitness Category	Height	Weight
		В	MI		
Date 8/1/2020	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	Composite Score	Fitness Category	Height	Weight
		В	MI		
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height

Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	e Fitness Category	Height
	Weight			ВМІ	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			ВМІ	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			ВМІ	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			ВМІ	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			BMI	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups

Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			BMI	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
	Weight			BMI	
Date	1.5 Mile Run	Cardio Score	Push-ups	Strength Score	Sit-ups
Endurance Score	AC	AC Score	Composite Score	Fitness Category	Height
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NATIONAL GUARD BUREAU

1636 DEFENSE PENTAGON WASHINGTON DC 20301-1636

MEMORANDUM FOR DIRECTOR, NATIONAL GUARD BUREAU SENIOR LEADER DEVELOPMENT OFFICE

THROUGH THE ADJUTANTS GENERAL					
Subject: Letter of Intent					
1. I, request inclusion in the National Guard Joint Officer Management Officer Bench program for per Chief of the National Guard Bureau, Instruction 1704.01, National Guard Joint Officer Management Program.					
2. I understand that by requesting inclusion on the Bench, I am indicating my willingness and availability to serve at short notice in a position that best represents the National Guard regardless of personal preference.					
3. I understand if I am nominated or selected for a position and choose to decline the nomination or selection (that I requested to be considered for) I may be removed from the Bench Program for at the discretion of senior leadership. I will still continue to serve at the pleasure of my Adjutant General or Commanding General at the state level.					
4. Point of contact is					

ANG/USAFR Point Credit Summary Inquiry (PCARS)

Introduction

To the Guardsman/Reservist:

Computerized Information on your participation is accessible via the links to the left. It is possible the information displayed may be inaccurate. Therefore, it is not a guarantee of points or service for retention, promotion or retired pay purposes. The information remains subject to audit and adjustment. Review it carefully. If any errors are found, contact your military personnel section or Total Force Service Center at 1-800-525-0102 within 60 days of the closeout of the Anniversary year and provide documentation of correct points or service. Note: Your points will not be reflected until 60 days after your Anniversary year.

Point Credit Summary

Summary Information



Last Anniversary Year Points Earned.

From Date:

Thru Date:

Active Duty Training:

Inactive Duty Training:

myLearning:

Membership:

Total Points:

Total Points for Retirements:

Satisfactory Service Years, Months, and

Continuation Pay

Days:

All Points Earned

Type Duty (TD) Codes

1: 6:
Active Duty Other AFTP

2· 7· r

Special Tour Paid Inactive Duty Paid IDT—RMP

2. 9.

School Tour Nonpaid Inactive Duty Active Duty—FHP

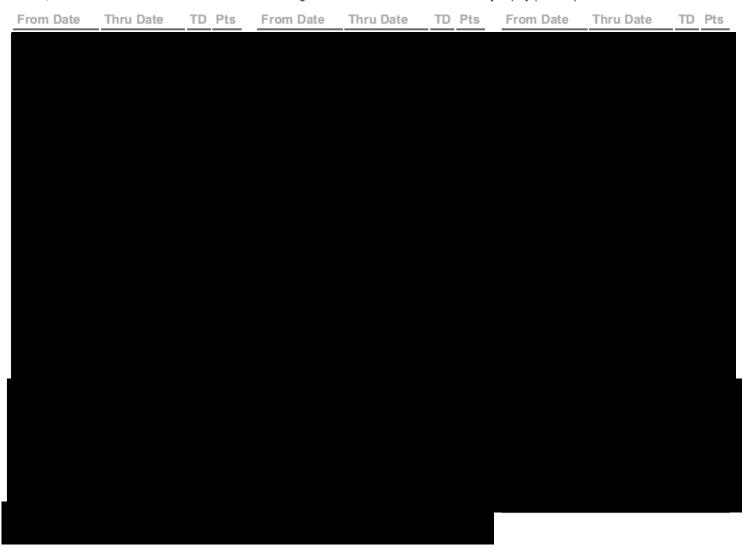
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Annual Tour myLearning Inactive Duty Status—FHP

5:

Extended Active Duty Nonpaid Active Duty

From Date Thru Date TD Pts From Date Thru Date TD Pts From Date Thru Date TD Pts



Service History



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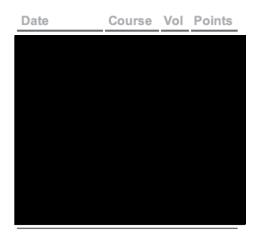
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From Date

Thru Date

AD IDT myLearning IDS MBR Total Retire Sat. Svc.

myLearning Points



Definitions

PCARS (Point Credit Accounting and Reporting System):

Total points accrued through 28 JAN 2021: 7962 0014

A system that captures the point history for members of the Guard or Reserve. Points determine your eligibility for retention both in Ready Reserve programs and in an Active Reserve status.

AF Form 526, ANG/USAFR Point Credit Summary:

A summary of all reported current and past training for point credit toward a 20-year notification of retirement eligibility for retired pay at age 60.

Annual Tour (AT):

15 days of required active duty training for Guard and Reserve and 12 days of required active duty training for IMAs.

Active Duty (AD):

Total AD and ADT (Active Duty for Training) points (all paid and nonpaid).

Fiscal Year (FY):

01 OCT of one year to 30 SEP of the following year. For example, the current fiscal year runs from 01 OCT 2021 to 30 SEP 2022.

Inactive Duty Status (IDS):